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PLATINUM PAY PPP LOAN FORGIVENESS SUPPLEMENTAL INSTRUCTIONS FOR CREATING REPORTS

1. From the Main Page Click Reporting on the Left Side Menu.
2. Choose Specialized
3. Click on CV-19 Dashboard
4. Choose The PPP Forgiveness Application Tab
5. Click on the Tab for the specific report you want.
6. Enter your information in the appropriate date boxes.
7. Click Refresh.

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